



**VAST Parking Area Application**

Updated 1/2025

See pages 2 and 3 for guidelines from VAST Trail's Manual.

Club Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Explain why this parking area is needed. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Trail Number: \_\_\_\_\_

Junction Number (if applicable): \_\_\_\_\_

GPS Coordinates of the parking area: \_\_\_\_\_

Parking area address: \_\_\_\_\_

Is this a business location? \_\_\_\_\_

If so, what type of business and services: \_\_\_\_\_

Landowner Name: \_\_\_\_\_

Landowner Address: \_\_\_\_\_

How many trucks and trailers approximately will fit? \_\_\_\_\_

Are there other uses for this parking area (if so list)? \_\_\_\_\_

\_\_\_\_\_

Does the club have other parking areas on its system? \_\_\_\_\_

If yes, list them: \_\_\_\_\_

\_\_\_\_\_

Does VAST pay to plow other parking areas on the club's trail system or nearby? \_\_\_\_\_

\_\_\_\_\_

**Note that parking areas should not be plowed using grooming equipment.**

How will the parking lot be plowed? \_\_\_\_\_

\_\_\_\_\_

Who is paying for the parking lot to be plowed? \_\_\_\_\_

\_\_\_\_\_

Is the club asking VAST for payment to plow, and if so, why? \_\_\_\_\_

\_\_\_\_\_

What will the approximate cost to plow the parking area each time? \_\_\_\_\_

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County Trail Coordinator (CTC) Approved      Signature: \_\_\_\_\_

CTC Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If not, why? \_\_\_\_\_

Date of Decision: \_\_\_\_\_

**From VAST Trails Manual Section H: Plowed Parking Lots**

*H. Plowed Parking Areas*

*VAST Clubs and contractors may be eligible to be reimbursed for the winter maintenance of parking areas that access the VAST Statewide Snowmobile Trail System. To be eligible for the plowed parking area program, the club/contractor shall have an annual agreement with VAST stating the following:*

- *Responsible parties for the winter maintenance of the parking area*
- *The name and location of the parking area*
- *The reimbursement rate made to the responsible party*

*The reimbursement rates are not to exceed the hourly rate unless the club/contractor has been authorized prior to the season. The following rates have been approved for the following types of snow removal equipment:*

- *\$50/hour: Pickup trucks*
- *\$80/hour: Loaders & Grooming Equipment*

*To be eligible for this program, new clubs/contractors shall submit their plowed parking area application by June 1st. The following criterion has been established and will be reviewed and approved by the VAST Trails Administrator and the County Trails Coordinator:*

- *The parking area shall be located on the most current edition of the VAST Trails Map*
- *The location of the parking area shall be made available on the VAST Website and the VAST News*
- *The parking area should be signed accordingly to inform the public that this parking area accesses the VAST Trail System*
- *There shall be no fees charged to park in the parking area*
- *The club/contractor shall invoice VAST once a month during the snowmobile season. Invoices must show the date the parking area was plowed, and what the rate was for the plowing on the given date.*
- *All plowing contractors shall accomplish the following before the plowed parking area contract goes into effect for the season.*

*-Establish a business name registered with the Vermont Secretary of State. -Provide proof of General Liability Insurance in the amount of \$1,000,000, naming VAST as an additional insured on the policy. -Provide proof of Commercial Automobile Insurance*

*-Provide proof of Workers Compensation Insurance or provide a Form 29 signed by the Vermont Department of Labor.*

*-Provide VAST with a current W9 and EIN number.*

- Businesses that offer services and benefit from snowmobiling will not be eligible for the program.*

- Approval will also be based on the location of the parking area on the Statewide Snowmobile Trails System, need, proximity to other plowed parking areas, allocated funding for the purpose of plowing parking areas, endorsement from the club responsible for maintaining the trails in that area and insurance information carried by the contractor.*